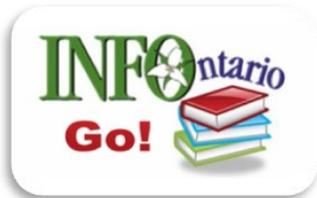


PILLO Instructions:

- Go to www.shelburnelibrary.ca.
- Move your cursor over **Our Services** (near top of page), and a drop-down menu will appear.
- Select **Interlibrary Loans**.
- Click on the INFOntario **image**:



- Select a language, and sign in using your **User ID** and **password** (provided by staff when you set up a PILLO account).
- Select **Standard** or **Advanced** Search.
- With the Current Profile set to **SOLS Bruce/Wellington/Peel**, type in the keywords from the title and/or author you're looking for. (If there are no results, try selecting a different profile).
- Within the Search Results, you can select **Details** and/or **Get it!**
- Item details are automatically generated for you in a request form. **Confirm the details and click Request.**
- Done! *There is no need to print.*
- **Sign out** when you are finished.

If you have any trouble accessing INFOntario or searching for material, we can help!

Phone: 519-925-2168

Email: interlibraryloans@shelburnelibrary.ca



SHELBURNE PUBLIC LIBRARY

YOUR Library

HOURS

Monday	10am - 5pm
Tuesday	10am - 5pm
Wednesday	10am - 5pm
Thursday	12pm - 8pm
Friday	10am - 7pm
Saturday	10am - 5pm
Sunday	Closed

FOR RENEWALS AND/OR INFORMATION

PLEASE CONTACT US:

Phone: 519-925-2168

Email: info@shelburnelibrary.ca

Website: www.shelburnelibrary.ca



Interlibrary Loan



The Shelburne Public Library uses Interlibrary Loan (ILLO) as a way to extend our in-house collection.



201 Owen Sound Street // 519-925-2168
www.shelburnelibrary.ca

What is InterLibrary Loan (ILLO)?

Any borrowed book or item that comes from another Ontario library's collection is considered an interlibrary loan. Shelburne Public Library uses ILLO as a way to extend our in-house collection and provide excellent service to our patrons.

We also offers online Patron Initiated Interlibrary Loan (PILLO). Place your request anytime, anywhere, and at your convenience!



How Do I Request an ILLO Item?

Once it's determined that the book you wish to borrow is not in our collection, our Staff can request it on your behalf OR you can request it online using PILLO.

How Can I Sign Up?

Setting up an ILLO account is separate from your library account. If you already have a Shelburne Public Library card, just ask one of our staff and they will set you up with an ILLO account.

You may also register by sending an email to interlibraryloans@bellnet.ca with your full name, address, phone number, and library card number.



How Long Does It Take?

This varies depending on the availability of the requested item. Many requested items arrive within one to two weeks, whereas a more unique request could take up to six weeks.

How Will I Be Notified That My Material Is Available?

Once the item arrives at the library, Staff will notify you by phone. Prompt pick-up ensures you will have the maximum borrowing time.



How Do I Renew My Material?

Please contact library staff in advance of the due date, and we will request a renewal of the loan period.

Phone: 519-925-2168

Email: interlibraryloans@bellnet.ca

Web: www.shelburnelibrary.ca



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INTERLIBRARY LOAN